

Special Meeting of the Board of Directors Minutes
DELTA DIABLO
July 17, 2024

The meeting was called to order by Alternate Chair Federal Glover at 4:30 pm, on Wednesday, July 17, 2024. Present was Director Juan Banales. Chair Monica Wilson was absent. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Anika Lyons, Finance Manager; Joaquin Gonzalez, Operations Manager (and Management Association bargaining unit representative); Amanda Roa, Environmental Programs Manager (and Management Association bargaining unit representative); Jason Piper, Information Technology Manager; Thanh Vo, Senior Engineer; and Jamie Lyn Alfonso, Human Resources and Risk Manager.

PUBLIC COMMENTS – None.

RECOGNITION

Introduction of Jamie Lyn Alfonso, Human Resources and Risk Manager, to the District
Mr. Sharma introduced Ms. Alfonso, who joined the District as the Human Resources and Risk Manager on June 17, 2024. Prior to joining the District, Ms. Alfonso gained significant experience during her 14-year career in both the private and public sectors. She has extensive knowledge and experience in labor relations, recruitment, and strategic planning. The Board welcomed Ms. Alfonso, who thanked the Board for the opportunity.

CONSENT CALENDAR

Director Banales moved approval of the Consent Calendar, seconded by Alternate Chair Glover and by roll call vote (Ayes: *Banales and Glover*, Noes: *None*, Absent: *Wilson*; Abstain: *None*), the following Consent Calendar Items were approved: Approve Minutes of Special Board of Directors Meeting, June 12, 2024; Approve Minutes of Board of Directors Meeting, June 12, 2024; Receive Notes of Board of Directors Personnel Committee Meeting, July 10, 2024; Receive District Monthly Check Register for June 2024; Adopt an Ordinance Establishing Sewer Service Charges for Institutional Customers in Bay Point and Adopt Resolution Approving Final Written Report and Directing Collection of Certain Sewer Service and Delinquency Charges on County Tax Roll; Approve Job Description and Salary Range for New Software Developer Classification; Authorize General Manager to Execute Amendment No. 1 to Consulting Services Contract in the Amount of \$33,350, for a New Total Contract Amount Not to Exceed \$508,294, Woodard & Curran, Inc., Engineering Services, Recycled Water Master Plan and RWF Condition Assessment, Project No. 24113; Authorize General Manager to Execute Engagement Agreement With Modified Indemnification Language and a Conflict Waiver, Effective April 26, 2024, in an Amount Not to Exceed \$30,000, Downey Brand, Nutrient Watershed Permit; and Approve Memorandum of Understanding With Operations and Maintenance (O&M) Bargaining Unit; and Authorize

General Manager, or His Designee, to Make Non-Substantive, Clerical Changes and Corrections to Memorandum of Understanding.

DELIBERATION ITEMS

Adopt Resolution Approving Salary Schedules Incorporating 2024 Annual Cost-of Living Adjustment and Adopt Resolution Approving Applicable Percentage, as Provided for in District Bargaining Unit Memoranda of Understanding and Unrepresented Employees' Employment Agreements

Mr. Sharma provided a presentation on the FY24/25 Cost-of-Living Adjustment (COLA) and Applicable Percentage Increase. He noted that the memoranda of understanding (MOUs) for the District's three bargaining units and employment agreements for unrepresented employees provide for an annual COLA. Based on the Bay Area April-to-April Consumer Price Index, Mr. Sharma noted the FY24/25 COLA is 4.0%.

Mr. Sharma noted that there is no change to the CalPERS contribution rates for FY24/25 and approximately 55% of District employees are PEPRA members. He reviewed the FY24/25 Applicable Percentage, which is 1.62%. In closing, Mr. Sharma reviewed the recommended actions for Board consideration. The Board thanked Mr. Sharma for the presentation.

Director Banales moved approval to Adopt a Resolution Approving Salary Schedules Incorporating 2024 Annual Cost-of-Living Adjustment and Adopt a Resolution Approving Applicable Percentage, as Provided for in District Bargaining Unit Memoranda of Understanding and Unrepresented Employees' Employment Agreements, seconded by Alternate Chair Glover, and by roll call vote (Ayes: *Banales and Glover*; Noes: *None*; Absent: *Wilson*; Abstain: *None*) the Resolutions Approving Salary Schedules Incorporating 2024 Annual Cost-of-Living Adjustment and Applicable Percentage were adopted.

PRESENTATIONS AND REPORTS – None.

GENERAL MANAGER COMMENTS – None.

BOARD MEMBER COMMENTS – None.

CORRESPONDENCE

The Board received and filed the report.

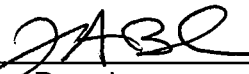
CLOSED SESSION

Ms. Nichols-Fritzler noted there was no public comment on the Closed Session Item. The Board convened to Closed Session at 4:39 pm. The Board reconvened to open session at 4:55 pm and Ms. Hooley reported that there was one item to report out of Closed Session. She stated that the Board of Directors authorized the General Manager

to file a petition with the State Water Resources Control Board challenging the reissuance of waste discharge requirements for nutrients from municipal wastewater discharges to San Francisco Bay by the San Francisco Bay Regional Water Quality Control Board.

ADJOURNMENT

Alternate Chair Glover adjourned the meeting at 4:56 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on August 14, 2024.



Juan Banales
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)

cc: District File No. BRD.01-MINS