



A CALIFORNIA SPECIAL DISTRICT

## Delta Diablo Board of Directors Meeting

4:30 PM, Wednesday, February 12, 2025

2500 Pittsburg-Antioch Highway, Antioch, CA 94509

Individuals who wish to address the Board during Public Comments or with respect to a specific agenda item will be limited to two minutes. The Board Chair may reduce the amount of time allotted per speaker for Public Comments or specific agenda item(s) depending on the number of speakers and available time.

Presentations will be made available at [www.deltadiablo.org/board-meetings](http://www.deltadiablo.org/board-meetings) approximately one hour prior to the start of the Board meeting. A copy of the presentations will also be available for inspection at the meeting and at the District Administration Building, which is located at 2500 Pittsburg-Antioch Highway, Antioch, California. Disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of the Board of Directors less than 72 hours prior to that meeting will be made available for public inspection on the District website at [www.deltadiablo.org](http://www.deltadiablo.org) and at the District Administration Building during normal business hours.

The District will provide reasonable accommodations for individuals with disabilities who plan to participate in Board (or committee) meetings by contacting the Secretary to the Board at least 24 hours prior to the scheduled meeting at (925) 756-1927.

## AGENDA

### A. ROLL CALL

### B. PLEDGE OF ALLEGIANCE

### C. PUBLIC COMMENTS

### D. RECOGNITION

**Adopt** Resolution Commending Outgoing Board Chair Monica Wilson for Her Service to the District as Chair (Vince De Lange)

### E. CONSENT CALENDAR

- 1) **Approve** Minutes of Board of Directors Meeting, January 15, 2025 (Cecelia Nichols-Fritzler)
- 2) **Receive** District Monthly Check Register for January 2025 (Eka Ekanem)
- 3) **Receive** Second Quarter FY24/25 District Investment Report (Anika Lyons)
- 4) **Adopt** Resolution Commending and Congratulating Jacqueline McDuffie, Human Resources Analyst II, on Her Retirement from the District (Nitish Sharma)
- 5) **Accept** Project as Complete and **Authorize** General Manager to File Notice of Completion, MBS Engineering, Inc., Digester No. 2 Rehabilitation, Project No. 21118 (Sean Williams)

- 6) **Authorize** Amendment No. 4 to Purchase Order in the Amount of \$17,010, for a New Total Amount Not to Exceed \$107,010, Battalion One Fire Protection, Inc., Fire Suppression System Maintenance Services (Dean Eckerson)
- 7) **Adopt** Resolution Authorizing General Manager to Submit a Contribution in the Amount of \$2,500 to California Association of Sanitation Agencies Education Foundation for FY24/25 (Nitish Sharma)

**F. DELIBERATION ITEMS**

**Authorize** General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$603,385, Black & Veatch, Engineering Services, Shore Acres Forcemain Repair, Project No. 25124; and **Authorize** General Manager to Transfer Monies to Shore Acres Forcemain Repair Project from Secondary Process Improvements Project in the Amount of \$900,000, for a New Total Project Budget of \$1,500,000 (Thanh Vo)

**G. PRESENTATIONS AND REPORTS – None.**

**H. GENERAL MANAGER COMMENTS**

**I. BOARD MEMBER COMMENTS**

**J. CORRESPONDENCE – None.**

**K. CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE, SECTION 54957.6)

Agency Negotiators: Vince De Lange, Kelly Tuffo

Employee Organizations: Operations and Maintenance Unit, Public Employees Union, Local One; Professional & Technical Unit, Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees

**L. ADJOURNMENT**

The next Board of Directors Meeting will be held at 4:30 pm on March 12, 2025.

## **ADOPT RESOLUTION COMMENDING OUTGOING BOARD CHAIR MONICA WILSON FOR HER SERVICE TO THE DISTRICT AS CHAIR**

### **Recommendation**

Adopt a Resolution commending Ms. Monica Wilson for her service as outgoing Chair of the Board of Directors.

### **Background Information**

Director Wilson served as Chair of the Board of Directors from February 1, 2024, to January 31, 2025.

### **Analysis**

In recognition of her service to the District as Board Chair, staff has prepared a proposed resolution highlighting key District accomplishments and direct contributions to the District during her tenure. Director Wilson will serve as Board Secretary through January 31, 2026, as part of the Board reorganization for 2025.

<b>Prepared By:</b>	Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board	<b>Attachments</b>	
<b>Reviewed By:</b>	Vince De Lange, General Manager	<input type="checkbox"/> None	<input type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-ACTS	<input type="checkbox"/> Ordinance	<input type="checkbox"/> As Listed

**BEFORE THE BOARD OF DIRECTORS  
OF DELTA DIABLO**

*(a California Special District)*

**RESOLUTION NO. 01/2025**

**MATTER: Commending Outgoing Board Chair Monica Wilson for Her Service to the District as Chair**

---

**The BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:**

**WHEREAS**, Director Monica Wilson was appointed to serve as Chair of the Board of Directors of Delta Diablo from February 1, 2024, to January 31, 2025; and

**WHEREAS**, under her able leadership, the District continued its path as a “Utility of the Future” by fostering an organizational culture that embraces innovative approaches, sustainable solutions, and community engagement in achieving its core mission of protecting public health and the environment, while maintaining reasonable rates and serving as a responsible steward of the public’s resources and trust; and

**WHEREAS**, the District achieved the following key accomplishments during her tenure:

- Approved an FY24/25 Budget of \$56.1 million, which includes \$34.7 million for operating and \$21.4 million for capital to address significant operating cost pressures (chemicals, biosolids, energy), while meeting infrastructure renewal needs in the District’s wastewater collection, conveyance, and treatment systems.
- Prepared excellent public communications in support of Sewer Service Charge increases for FY24/25 that highlighted the critical nature of infrastructure investment needs, increases in operating costs over time, and key drivers for the rate increases, while noting the District’s rates remain below the average of its peer agencies in the Bay Area.
- Implemented necessary adjustments to the District’s Recycled Water Service Charges and Capital Facilities Capacity Charges to ensure sufficient revenue is generated to appropriately support cost-of-service based financial needs.
- Prepared an FY23/24 Annual Comprehensive Financial Report and FY24/25 Budget Book to support effective public communication and transparency and received a “clean” FY23/24 financial audit opinion.
- Completed negotiation and execution of a successor labor memorandum of understanding with the O&M Bargaining Unit in support of the Fiscal Responsibility, Workforce Development, and Organizational Change goals in the District’s Strategic Plan.
- Made significant progress toward completing construction of critical projects to ensure the effectiveness and reliability of wastewater conveyance and treatment system infrastructure; and adopted a new 5-year Capital Improvement Program totaling \$187.1 million to continue effectively guiding prioritized capital investment.
- Advanced nutrient management strategic planning efforts and initiated design of the related \$110 million Secondary Process Improvements Phase 1 Project to address aging infrastructure, increase capacity for service area growth, and provide foundational improvements for future nutrient removal.
- Initiated construction of the \$20 million Cogeneration System Improvements Project, which is eligible for ~\$6.0 million in federal tax credits under the Inflation Reduction Act, to replace the existing cogeneration system and allow continued onsite renewable energy production.

- Initiated design of the \$22 million Antioch Pump Station and Conveyance System Improvements Project to address infrastructure renewal needs.
- Demonstrated significant progress on FY23/24 Strategic Initiatives, presented an FY23/24 Annual Performance Report, and identified ten FY24/25 Strategic Initiatives to support continued organizational excellence in the six goal areas in the District’s Strategic Plan.
- Developed an updated “Classification Control Plan” to consolidate approved classifications, maximum staffing levels, and position funding plans to support the Workforce Development Goal in the District’s Strategic Plan.
- Developed an Information Technology (IT) Roadmap to continue expanding use of IT applications to support sustained organizational effectiveness, workflow improvements, and data access and integration.
- Continued to focus on community engagement and outreach, including active participation in the City of Antioch’s Big Truck Event.

**WHEREAS**, Director Wilson was appointed to the State Legislative Committee for the California Association of Sanitation Agencies in October 2024 and represented the District at East County Water Management Association meetings; and

**WHEREAS**, the District continued its long-standing tradition of being recognized as an industry leader at the agency, team, and individual levels in receiving the following awards during her tenure:

- GFOA Certificate of Achievement for Excellence in Financial Reporting for FY22/23
- GFOA Award of Financial Reporting Achievement for FY22/23
- GFOA Distinguished Budget Presentation for FY24/25
- GFOA Certificate of Recognition for Budget Preparation for FY24/25

**WHEREAS**, Director Wilson consistently recognized staff for its commitment and dedication to organizational excellence, continuous improvement, and innovation.

**NOW, THEREFORE**, the Board of Directors of Delta Diablo **DOES HEREBY RESOLVE AND ORDER:**

**Ms. Monica Wilson is hereby commended for her outstanding service and leadership while serving the District for one year as Chair of the Board of Directors.**

**PASSED AND ADOPTED** on February 12, 2025, by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

**I DO HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on February 12, 2025.

ATTEST:

\_\_\_\_\_  
 Juan Banales  
 Board Chair

## APPROVE MINUTES OF BOARD OF DIRECTORS MEETING, JANUARY 15, 2025

### Recommendation

Approve Minutes of Board of Directors Meeting, January 15, 2025.

### DRAFT

Board of Directors Meeting Minutes  
DELTA DIABLO  
January 15, 2025

The meeting was called to order by Acting Chair Juan Banales at 4:32 pm, on Wednesday, January 15, 2025. Present was Director Shanelle Scales-Preston. Chair Monica Wilson was absent. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Jason Piper, Information Technology Manager; Anika Lyons, Finance Manager; Joaquin Gonzalez, Operations Manager; Jamie Lyn Alfonso, Human Resources and Risk Manager; and Jung Park, Laboratory Manager.

PUBLIC COMMENTS – None.

### BOARD REORGANIZATION

Approve Reorganization of Board of Directors for 2025 and Appoint Board Committee members, Alternates, and Representatives

Mr. De Lange outlined the recommended reorganization of Board positions, committee members, and representatives for 2025. Director Scales-Preston moved approval of the item; seconded by Acting Chair Banales, and by roll call vote (*Ayes: Banales and Scales-Preston; Noes: None; Absent: Wilson; Abstain: None*), the Board approved reorganization of the Board and appointment of committee members, alternates, and representatives for 2025.

### RECOGNITION

Introduction of Jung Park, Laboratory Manager, to the District

Mr. Eckerson introduced Mr. Park, who thanked the Board for the opportunity. The Board welcomed Mr. Park to the District.

### CONSENT CALENDAR

Director Scales-Preston moved approval of the Consent Calendar, seconded by Acting Chair Banales and by roll call vote (*Ayes: Banales and Scales-Preston; Noes: None; Absent: Wilson; Abstain: None*), the following Consent Calendar Items were approved: Approve Minutes of Special Board of Directors Meeting, December 11, 2024; Receive District Monthly Check Register for December 2024; Authorize General Manager to Execute General Services Contract and Issue Purchase Order in the Amount of \$140,850, McCauley Agricultural & Pest

<b>Prepared By:</b>	Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board	<b>Attachments</b>	
<b>Reviewed By:</b>	Vince De Lange, General Manager	<input checked="" type="checkbox"/> None	<input type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-MINS	<input type="checkbox"/> Ordinance	<input type="checkbox"/> As Listed

Services, Inc., Vegetation Management and Removal Services; and Authorize General Manager to Approve Construction Contract Change Orders in an Amount Not to Exceed 20% of Construction Contract, for a New Total Construction Contract Authorization of \$160,320, Smelly Mel's Plumbing, Inc., IT Office Remodel and Site Security Improvements, Project No. 21113.

DELIBERATION ITEMS – None.

PRESENTATIONS AND REPORTS – None.

GENERAL MANAGER COMMENTS

Mr. De Lange commented that: 1) the District hosted approximately 40 attendees from Leadership Contra Costa on January 9, 2025, 2) Mr. Thomas provided a presentation on the Shore Acres Pump Station forcemain failure at the Bay Point Municipal Advisory Committee (BP MAC) meeting on January 7, 2025, and 3) the District is preparing the 45-day Spill Technical Report for submittal to the Regional Water Quality Control Board by January 17, 2025.

BOARD MEMBER COMMENTS

Director Scales-Preston shared that she is looking forward to serving on the Board and noted she attended the BP MAC meeting and appreciated the update provided by the District.

CORRESPONDENCE

The Board received and filed the report.

CLOSED SESSION – None.

ADJOURNMENT

Acting Chair Banales adjourned the meeting at 4:40 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on February 12, 2025.

\_\_\_\_\_  
Monica Wilson  
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)

**RECEIVE DISTRICT MONTHLY CHECK REGISTER FOR JANUARY 2025**

**Recommendation**

Receive the District Monthly Check Register for the month ending January 31, 2025.

**Background Information**

Attached is the Check Register for January 2025. The report includes 193 payments made in January to District suppliers, consultants, service providers, contractors, and employees totaling \$2,489,938.63.

**Financial Impact**

Sufficient funding is included in the adopted FY24/25 Budget for payments made in January 2025.

**Attachment**

Check Register for the Month Ending January 31, 2025

<b>Prepared By:</b>	Eka Ekanem, Senior Accountant	<b>Attachments</b>	
<b>Reviewed By:</b>	Nitish Sharma, Business Services Director	<input type="checkbox"/> None	<input type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-ACTS	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> As Listed



**CHECK REGISTER**  
**DELTA DIABLO**  
 CASH DISBURSEMENTS FOR THE MONTH OF JANUARY 2025

ITEM E/2  
 Attachment

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/10/2025	UNIVAR USA INC		40265			63,056.94
		68097		15,812.94	SODIUM HYPOCHLORITE	
		68098		15,475.44	SODIUM HYPOCHLORITE	
		68099		15,878.11	SODIUM HYPOCHLORITE	
		68142		15,890.45	SODIUM HYPOCHLORITE	
1/17/2025	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC		40266			80,019.04
		68419		80,019.04	PROVIDE TRANS/DISPOSAL/LABOR FOR HHW & TEMP EVENTS	
1/17/2025	SUN LIFE ASSURANCE COMPANY OF CANADA		40267			14,577.54
		68466		14,183.70	P/R DENTAL INSURANCE PAYABLE 0125	
		68467		393.84	P/R DENTAL INSURANCE PAYABLE 0125	
1/17/2025	UNIVAR USA INC		40268			15,802.73
		68250		15,802.73	SODIUM HYPOCHLORITE	
1/24/2025	SYNAGRO WEST, LLC		40269			69,927.86
		68420		69,927.86	BIOSOLIDS HAULING	
1/24/2025	UNIVAR USA INC		40270			31,689.29
		68421		15,878.11	SODIUM HYPOCHLORITE	
		68422		15,811.18	SODIUM HYPOCHLORITE	
1/2/2025	ARNOLDO BECERRA		44155			485.95
		68223		485.95	SAFETY SUPPLIES - EE SAFETY GLASSES/SHOES FY2425	
1/2/2025	CAPSTONE FIRE & SAFETY MANAGEMENT		44156			9,261.62
		68191		9,261.62	Confined Space support services	
1/2/2025	COLLICUTT ENERGY SERVICES, INC.		44157			54,365.54
		68268		27,182.77	TREATMENT PLANT STANDBY GENERATOR RENTAL	
		68269		27,182.77	TREATMENT PLANT STANDBY GENERATOR RENTAL	
1/2/2025	EAST BAY TIRE CO.		44158			4,881.55
		67965		1,529.77	REPLACEMENT TIRES	
		67966		1,529.77	REPLACEMENT TIRES	
		68017		1,719.25	REPLACEMENT TIRES	
		68018		102.76	TIRES FOR DISTRICT VEHICLES	
1/2/2025	FASTENAL COMPANY		44159			3,356.36
		67891		1,096.94	FASTENAL BLANKET PO FY - 25	
		67996		846.15	FASTENAL BLANKET PO FY - 25	
		68135		1,413.27	FASTENAL BLANKET PO FY - 25	
1/2/2025	FISHER SCIENTIFIC COMPANY, LLC		44160			2,765.91
		68058		78.84	LAB SUPPLIES	
		68133		180.09	LAB SUPPLIES	
		68137		1,938.60	LAB SUPPLIES	
		68147		568.38	LAB SUPPLIES	
1/2/2025	GRAINGER		44161			5,554.59
		67817		4,094.38	INVTY U104211	
		67944		840.52	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68002		176.74	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68061		133.73	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68134		138.16	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68154		68.95	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68155		15.05	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68156		87.06	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
1/2/2025	HARRIS & ASSOCIATES, INC.		44162			61,772.50
		68224		61,772.50	ENGINEERING SERVICES MANHOLE IMPROV PN24112	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/2/2025	HARVEST TECHNICAL SERVICES INC		44163			9,551.55
		68128		3,124.65	O/S TEMP	
		68129		1,798.20	O/S TEMP	
		68130		1,043.40	O/S TEMP	
		68231		3,585.30	O/S TEMP	
1/2/2025	HDR ENGINEERING, INC.		44164			129,628.42
		68144		129,628.42	ENGINEERING DESIGN SERVICES FOR PN 22126	
1/2/2025	LIEBERT, CASSIDY, WHITMORE		44165			1,827.00
		68209		150.00	T&M - JAMIE LYN ALFONSO & NITISH SHARMA	
		68258		1,393.00	LABOR NEGOTIATION SERVICES	
		68259		284.00	LABOR NEGOTIATION SERVICES	
1/2/2025	ANTHONY NOVERO		44166			275.00
		68222		275.00	SAFETY SUPPLIES - EE SAFETY GLASSES A.NOVERO	
1/2/2025	ODP BUSINESS SOLUTIONS LLC		44167			189.02
		68188		124.64	DISTRICT-WIDE OFFICE SUPPLIES	
		68189		64.38	DISTRICT-WIDE OFFICE SUPPLIES	
1/2/2025	OWEN EQUIPMENT SALES		44168			1,744.61
		68005		1,744.61	VACALL EQUIPMENT	
1/2/2025	PACIFIC GAS & ELECTRIC COMPANY		44169			35,551.54
		68205		35,551.54	AC# 5138050344-4 1224	
1/2/2025	PACIFIC GAS & ELECTRIC COMPANY		44170			80,056.00
		68220		80,056.00	AC# 4887173962-8 11/24	
1/2/2025	PITTSBURG AUTOMOTIVE		44171			881.58
		68081		881.58	DISTRICT FLEET SERVICES	
1/2/2025	CITY OF PITTSBURG		44172			2,449.92
		68237		1,238.62	UTILITIES	
		68238		1,211.30	UTILITIES	
1/2/2025	PSOMAS		44173			52,935.00
		68082		41,613.75	CONSTRUCTION MANAGEMENT SERVICES, PN 22114	
		68139		11,321.25	CONSTRUCTION MANAGEMENT SERVICES	
1/2/2025	RAILROAD MANAGEMENT CO, LLC		44174			170.00
		68190		170.00	PERMIT & REG FEES	
1/2/2025	ROCKWELL SOLUTIONS INC.		44175			48,231.78
		68103		48,231.78	REPLACEMENT PUMP	
1/2/2025	SYSTEM 1 STAFFING		44176			3,980.25
		68215		3,980.25	O/S TEMP	
1/2/2025	UNIFIRST CORPORATION		44177			522.06
		68090		131.91	UNIFORM / LAUNDRY SERVICE	
		68091		345.01	UNIFORM / LAUNDRY SERVICE	
		68092		45.14	UNIFORM / LAUNDRY SERVICE	
1/2/2025	UNITED RENTALS		44178			6,023.11
		68093		2,071.54	FORKLIFT RENTAL FOR OPERATIONS	
		68094		3,951.57	DOMEHEAD PNEUMATC PLUG	
1/2/2025	VERIZON WIRELESS		44179			2,419.29
		68236		2,419.29	PHONE 1224	
1/2/2025	VISION SERVICE PLAN		44180			1,758.35
		68240		1,758.35	VISION 01/25	
1/2/2025	WORKERS.COM		44181			1,846.80
		68214		1,846.80	O/S TEMP	
1/9/2025	AFLAC		44182			1,059.84
		68302		1,059.84	INSURANCE 1224	
1/9/2025	AFSCME DISTRICT COUNCIL 57		44183			4,646.89
		5627039		3,528.00	UNION DUES O&M	
		5627139		1,118.89	UNION DUES P&T	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/9/2025	ALFA LAVAL INC.		44184			257.12
		68161		257.12	INVTY U104110	
1/9/2025	ANDRITZ SEPARATION INC		44185			523.02
		68163		523.02	INVTY U104210	
1/9/2025	CITY OF ANTIOCH- WATER		44186			6,358.80
		68369		67.60	AC# 013-00023 12/24	
		68370		94.60	AC# 004-0151000 12/24	
		68371		1,416.66	AC# 004-0151300 12/24	
		68372		94.60	AC# 013-0002400 12/24	
		68373		94.60	AC# 013-0002200 12/24	
		68374		94.60	AC# 013-0002100 12/24	
		68375		4,496.14	AC# 013-0011000 12/24	
1/9/2025	BAY AREA NEWS GROUP		44187			1,415.26
		68277		1,415.26	ADS 12/24	
1/9/2025	CALTEST ANALYTICAL LABORATORY		44188			29,877.75
		68312		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68313		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68314		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68315		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68316		1,285.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68317		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68318		1,047.60	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68319		2,075.40	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68320		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68321		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68322		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68323		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68324		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68325		929.70	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68326		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68327		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68328		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68329		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68330		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68331		419.40	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68332		2,426.40	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68333		1,190.70	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68334		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68335		809.10	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68336		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68337		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68338		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68339		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68340		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68341		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68342		642.60	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68343		803.25	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
		68344		70.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68345		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68346		803.25	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68347		803.25	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68348		803.25	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68349		803.25	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68350		803.25	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68351		803.25	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68352		1,190.70	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68353		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68354		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68355		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68356		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68357		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68358		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68359		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68360		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
<b>1/9/2025</b>	<b>CHEMTRADE CHEMICALS US LLC</b>		<b>44189</b>			<b>4,024.71</b>
		68170		4,024.71	ALUMINUM SULFATE	
<b>1/9/2025</b>	<b>CON-QUEST CONTRACTORS, INC</b>		<b>44190</b>			<b>20,590.03</b>
		68377		20,590.03	CONSTRUCTION SERVICES PN 21114	
<b>1/9/2025</b>	<b>COALITION OF CONTROLLING INS COSTS IN CALIFORNIA</b>		<b>44191</b>			<b>143.81</b>
		68382		143.81	FRINGE BENEFITS - EAP	
<b>1/9/2025</b>	<b>FISHER SCIENTIFIC COMPANY, LLC</b>		<b>44192</b>			<b>1,638.83</b>
		68148		66.87	LAB SUPPLIES	
		68149		503.64	LAB SUPPLIES	
		68150		493.89	LAB SUPPLIES	
		68164		221.67	LAB SUPPLIES	
		68206		352.76	LAB SUPPLIES	
<b>1/9/2025</b>	<b>GOLDEN STATE WATER CO.</b>		<b>44193</b>			<b>941.02</b>
		68295		941.02	AC# 32249200000 1224	
<b>1/9/2025</b>	<b>GOLDEN STATE WATER CO.</b>		<b>44194</b>			<b>3,045.68</b>
		68296		3,045.68	AC# 07744100004 12/24	
<b>1/9/2025</b>	<b>GRAINGER</b>		<b>44195</b>			<b>2,697.14</b>
		68043		2,335.75	INVTY U104219	
		68195		361.39	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
<b>1/9/2025</b>	<b>HARRIS &amp; ASSOCIATES, INC.</b>		<b>44196</b>			<b>116,744.92</b>
		68225		116,744.92	ENGINEERING SERVICES MANHOLE IMPROV PN24112	
<b>1/9/2025</b>	<b>HARVEST TECHNICAL SERVICES INC</b>		<b>44197</b>			<b>1,848.15</b>
		68213		1,848.15	O/S TEMP	
<b>1/9/2025</b>	<b>JWC ENVIRONMENTAL</b>		<b>44198</b>			<b>40,082.47</b>
		68045		40,082.47	INVTY U104204	
<b>1/9/2025</b>	<b>KEENAN &amp; ASSOCIATES</b>		<b>44199</b>			<b>12,205.00</b>
		68368		12,205.00	EMPLOYEE WELLNESS SERVICES: KEENAN & ASSOCIATES	
<b>1/9/2025</b>	<b>KOA HILLS CONSULTING LLC.</b>		<b>44200</b>			<b>737.36</b>
		68216		737.36	AOD SERVICES FY24/25	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/9/2025	LEE & RO, INC.	68160	44201	813.50	DESIGN SERVICES DURING CONSTRUCTION	813.50
1/9/2025	LGG INDUSTRIAL INC	67897 68044	44202	769.41 1,921.31	INVTY U104212 INVTY U104199	2,690.72
1/9/2025	LINDE GAS & EQUIPMENT INC	68171 68276	44203	1,657.96 64.69	OXYGEN RENTAL OXYGEN GAS AND TANK RENTAL FOR BIOASSAY TEST	1,722.65
1/9/2025	MCCAMPBELL ANALYTICAL, INC.	68287	44204	368.00	PRETREATMENT COMPLIANCE SAMPLE ANALYSES	368.00
1/9/2025	McCAULEY AGRICULTURAL & PEST SERVICES	68196 68197 68198 68199 68200 68201 68202 68203	44205	75.00 865.00 60.00 60.00 60.00 300.00 60.00 60.00	PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES PEST CONTROL SERVICES	1,540.00
1/9/2025	MDRR PITTSBURG	68292 68293	44206	932.20 4,016.15	AC# 10-0018920 1224 AC# 10-0031550 1224	4,948.35
1/9/2025	MONUMENT CAR PARTS	68162	44207	1,146.38	INVTY U104223	1,146.38
1/9/2025	MOTION INDUSTRIES INC.	67737 67738 67971 68229	44208	4,055.96 2,072.19 1,078.71 823.76	INVTY U104188 INVTY U104188 INVTY U104188 INVTY U104225	8,030.62
1/9/2025	MSC INDUSTRIAL SUPPLY CO. INC.	68228	44209	938.88	INVTY U104222	938.88
1/9/2025	NEW IMAGE LANDSCAPE COMPANY	68210	44210	615.00	LANDSCAPE SERVICES	615.00
1/9/2025	ODP BUSINESS SOLUTIONS LLC	68232 68234 68235	44211	83.56 14.59 43.55	DISTRICT-WIDE OFFICE SUPPLIES DISTRICT-WIDE OFFICE SUPPLIES DISTRICT-WIDE OFFICE SUPPLIES	141.70
1/9/2025	PITTSBURG AUTOMOTIVE	68138	44212	592.97	DISTRICT FLEET SERVICES	592.97
1/9/2025	CITY OF PITTSBURG	68286	44213	22,150.28	STREET SWEEPING SERVICES FOR CITY OF PITTSBURG	22,150.28
1/9/2025	PRIME MECHANICAL SERVICE INC	68379 68384 68385	44214	6,802.63 1,475.00 1,575.00	SERVICE AND REPAIRS OF DISTRICT HVAC SYSTEMS SERVICE AND REPAIRS OF DISTRICT HVAC SYSTEMS SERVICE AND REPAIRS OF DISTRICT HVAC SYSTEMS	9,852.63
1/9/2025	REPUBLIC SERVICES #210	68308	44215	13,827.04	WASTE 1224	13,827.04
1/9/2025	STANDARD INSURANCE COMPANY	68311	44216	4,627.26	LIFE & LTD INS.	4,627.26
1/9/2025	STATE OF CALIFORNIA	5988258 6334034	44217	125.00 225.00	EARNINGS GARNISHMENT EARNINGS GARNISHMENT	350.00

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/9/2025	SWEEPING CORP OF AMERICA	68297	44218	78,759.52	FY 24/25 STREET SWEEPING FOR ANTIOCH & BAY POINT	78,759.52
1/9/2025	TRANSENE COMPANY, INC.	68227	44219	1,600.54	INVTY U104220	1,600.54
1/9/2025	UNIFIRST CORPORATION	68166 68167 68168	44220	172.92 45.14 269.07	UNIFORM / LAUNDRY SERVICE UNIFORM / LAUNDRY SERVICE UNIFORM / LAUNDRY SERVICE	487.13
1/9/2025	UNIFIRST FIRST AID CORP	68105 68151	44221	93.56 74.24	SAFETY TRAINING VENDOR SAFETY TRAINING VENDOR	167.80
1/9/2025	VIZOCOM ICT LLC	67969	44222	1,754.37	INVTY U104217	1,754.37
1/9/2025	WATER ONE INDUSTRIES INC	68194	44223	315.00	QUARTERLY SERVICE HOT AND COLD WATER LOOPS	315.00
1/9/2025	SEAN WILLIAMS	68310	44224	51.72	T&M CV SAN INTEVIEW PANEL	51.72
1/9/2025	WOODARD & CURRAN INC.	68193	44225	45,052.38	ENGINEERING SERVICES PN 24113	45,052.38
1/9/2025	WORKERS.COM	68285	44226	1,338.93	O/S TEMP	1,338.93
1/9/2025	ZENDESK INC	68309	44227	11,163.60	SUPPORT PROFESSIONAL - PER AGENT	11,163.60
1/9/2025	ZORO TOOLS, INC	68111 68112	44228	1,649.51 983.28	INVTY U104201 INVTY U104201	2,632.79
1/16/2025	A2LA WORKPLACE TRAINING INC	68424	44229	2,250.00	TNI-QAM SOP REVISION	2,250.00
1/16/2025	ALHAMBRA & SIERRA SPRGS WATER	68425 68426	44230	627.50 437.66	BLANKET PO FOR WATER 7-2024 TO 6-2025 BLANKET PO FOR WATER 7-2024 TO 6-2025	1,065.16
1/16/2025	ALPHA MEDIA II LLC	68282	44231	750.00	PUBLIC OUTREACH RADIO ADS VACAVILLE CA	750.00
1/16/2025	BASIC BENEFITS, LLC	68469	44232	105.00	FSA 0125	105.00
1/16/2025	BOUCHER LAW, PC	68475 68476	44233	165.00 1,155.00	HUMAN RESOURCES SERVICES HUMAN RESOURCES SERVICES	1,320.00
1/16/2025	CALTEST ANALYTICAL LABORATORY	68361 68362 68363 68364 68365 68366	44234	1,473.00 1,473.00 2,361.60 133.20 2,505.60 133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	8,079.60
1/16/2025	CHEMTRADE CHEMICALS US LLC	68251 68252	44235	3,967.01 3,988.40	ALUMINUM SULFATE ALUMINUM SULFATE	7,955.41
1/16/2025	COLLICUTT ENERGY SERVICES, INC.	68243	44236	66,042.54	1 MEG TREATMENT PLANT GENERATOR REPAIR	66,042.54

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/16/2025	COMCAST BUSINESS COMMUNICATIONS, LLC		44237			860.93
		68435		860.93	PHONE EXP 1224	
1/16/2025	CONTRA COSTA WATER DISTRICT		44238			9.04
		68436		9.04	UTILITIES 1224	
1/16/2025	CORELOGIC INFORMATION SOLUTIONS, INC		44239			165.00
		68392		165.00	2024-2025 REALQUEST PROPERTY INFORMATION	
1/16/2025	CSRMA		44240			192,650.00
		68257		192,650.00	PROPERTY INSURANCE	
1/16/2025	DATCO		44241			161.25
		68393		161.25	PRE EMPL FEE	
1/16/2025	EVOQUA WATER TECHNOLOGIES, LLC		44242			455.00
		68263		455.00	DI SYSTEM AND MAINTENANCE FOR LAB TESTING SUPPORT	
1/16/2025	FISHER SCIENTIFIC COMPANY, LLC		44243			2,626.51
		68207		413.82	LAB SUPPLIES	
		68208		915.59	LAB SUPPLIES	
		68241		97.92	LAB SUPPLIES	
		68242		205.38	LAB SUPPLIES	
		68260		180.09	LAB SUPPLIES	
		68261		352.76	LAB SUPPLIES	
		68262		460.95	LAB SUPPLIES	
1/16/2025	HACH COMPANY		44244			437.85
		68230		437.85	INVTY U104228	
1/16/2025	HARVEST TECHNICAL SERVICES INC		44245			4,001.55
		68280		1,676.10	O/S TEMP	
		68281		2,325.45	O/S TEMP	
1/16/2025	IB CONSULTING, LLC		44246			12,320.00
		68405		12,320.00	FY23-24 RATE STUDY	
1/16/2025	ICS INTEGRATED COMMUNICATION SYSTEMS		44247			2,513.19
		68468		2,513.19	SERVICE PURCHASE - BOARDROOM REPAIR	
1/16/2025	IDEXX DISTRIBUTION, INC		44248			6,706.61
		68450		3,543.07	RWF TESTING SUPPLIES	
		68452		3,163.54	RWF TESTING SUPPLIES	
1/16/2025	IN SHAPE HEALTH CLUBS		44249			617.94
		68438		617.94	GYM 0125	
1/16/2025	KOA HILLS CONSULTING LLC.		44250			2,992.50
		68217		2,992.50	AOD SERVICES FY24/25	
1/16/2025	KONE. INC.		44251			231.55
		68284		231.55	POC ELEVATOR INSPECTION AND REPAIRS	
1/16/2025	LINDE GAS & EQUIPMENT INC		44252			59.42
		68439		59.42	OXYGEN GAS AND TANK RENTAL FOR BIOASSAY TEST	
1/16/2025	LYSTEK INTERNATIONAL LIMITED		44253			10,047.74
		68300		10,047.74	BIOSOLIDS DISPOSAL	
1/16/2025	MCCAMPBELL ANALYTICAL, INC.		44254			1,865.00
		68409		496.00	PRETREATMENT COMPLIANCE SAMPLE ANALYSES	
		68410		848.00	PRETREATMENT COMPLIANCE SAMPLE ANALYSES	
		68411		521.00	PRETREATMENT COMPLIANCE SAMPLE ANALYSES	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/16/2025	McCAULEY AGRICULTURAL & PEST SERVICES		44255			1,200.00
		68414		300.00	PEST CONTROL SERVICES	
		68415		300.00	PEST CONTROL SERVICES	
		68416		300.00	PEST CONTROL SERVICES	
		68417		300.00	PEST CONTROL SERVICES	
1/16/2025	MCNABB CONSTRUCTION INC		44256			111,720.00
		68456		111,720.00	ERB IMPROVMENTS PN 19110	
1/16/2025	MOTHER NATURE'S HANGUPS		44257			1,500.00
		68478		500.00	PROVIDE SERVICES TO WATER, FERTILIZE, AND MAINTAIN	
		68479		500.00	PROVIDE SERVICES TO WATER, FERTILIZE, AND MAINTAIN	
		68480		500.00	PROVIDE SERVICES TO WATER, FERTILIZE, AND MAINTAIN	
1/16/2025	NEW IMAGE LANDSCAPE COMPANY		44258			2,563.00
		68299		2,563.00	LANDSCAPE SERVICES	
1/16/2025	NORTHPOINT SECURITY SERVICES, INC		44259			6,047.12
		68412		6,047.12	SECURITY PATROL SERVICES	
1/16/2025	ODP BUSINESS SOLUTIONS LLC		44260			156.67
		68288		90.84	DISTRICT-WIDE OFFICE SUPPLIES	
		68289		65.83	DISTRICT-WIDE OFFICE SUPPLIES	
1/16/2025	PACIFIC COAST TRANE SERVICE		44261			970.00
		68298		970.00	POC CHILLER ANNUAL MAINTENANCE	
1/16/2025	PACIFIC GAS & ELECTRIC COMPANY		44262			101,628.19
		68383		101,628.19	AC# 4887173962-8 12/24	
1/16/2025	PACIFIC GAS & ELECTRIC COMPANY		44263			157,847.47
		68413		157,847.47	AC# 4835091675-4 1224	
1/16/2025	PAN PACIFIC SUPPLY CO.		44264			7,237.35
		68283		7,237.35	REPLACMENT SEALS	
1/16/2025	PILLSBURY WINTHROP SHAW PITTMAN LLP		44265			4,929.00
		68291		4,929.00	LEGAL SERVICES	
1/16/2025	PLANETBIDS LLC		44266			15,125.00
		68278		15,125.00	SOFTWARE PURCHASE - PLANETBIDS	
1/16/2025	POLYDYNE INC		44267			74,789.15
		68249		74,789.15	DRY POLY	
1/16/2025	REDWOOD PUBLIC LAW LLP		44268			387.00
		68455		387.00	O/S SERV - LEGAL	
1/16/2025	THATCHER COMPANY OF CALIFORNIA, INC		44269			8,091.47
		68100		8,091.47	SODIUM BISULFITE	
1/16/2025	TRI-VALLEY JANITORIAL SERVICE & SUPPLY INC,		44270			9,611.00
		68290		9,611.00	NIGHTLY JANITORIAL SERVICES	
1/16/2025	UNIFIRST CORPORATION		44271			1,059.38
		68245		702.78	UNIFORM / LAUNDRY SERVICE	
		68246		45.14	UNIFORM / LAUNDRY SERVICE	
		68247		311.46	UNIFORM / LAUNDRY SERVICE	
1/16/2025	US POSTAL SERVICE-NEOPOST		44272			2,000.00
		68470		2,000.00	POSTAGE	
1/16/2025	WORKERS.COM		44273			738.72
		68386		738.72	O/S TEMP	
1/16/2025	ZORO TOOLS, INC		44274			611.29
		68254		611.29	INVTY U104201	
1/23/2025	ASSOCIATED SERVICES COMPANY		44275			294.42
		68273		294.42	COFFEE AND COFFEE SUPPLIES	



CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/23/2025	CALTEST ANALYTICAL LABORATORY		44276			6,025.20
		68367		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68387		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68388		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68389		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68390		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
1/23/2025	DIABLO WATER DISTRICT		44277			216.12
		68437		216.12	UTILITIES 1224	
1/23/2025	EAST BAY TIRE CO.		44278			111.52
		68274		55.76	TIRES FOR DISTRICT VEHICLES	
		68275		55.76	TIRES FOR DISTRICT VEHICLES	
1/23/2025	JOHNSON LAM		44279			2,150.00
		68454		2,150.00	SOFTWARE RENEWAL - IERS CIWQS ESMR 2.0 AND 2.5	
1/23/2025	FASTENAL COMPANY		44280			588.47
		68396		588.47	FASTENAL BLANKET PO FY - 25	
1/23/2025	FISHER SCIENTIFIC COMPANY, LLC		44281			2,165.88
		68270		637.93	LAB SUPPLIES	
		68271		814.71	LAB SUPPLIES	
		68306		364.44	LAB SUPPLIES	
		68397		348.80	LAB SUPPLIES	
1/23/2025	GLADWELL GOVERNMENTAL SERVICES		44282			400.00
		68401		400.00	LEGAL SERVICES	
1/23/2025	GOVINVEST INC		44283			12,000.00
		68542		12,000.00	SOFTWARE RENEWAL - GOVINVEST	
1/23/2025	GRAINGER		44284			302.78
		68211		269.85	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68272		32.93	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
1/23/2025	HARRIS & ASSOCIATES, INC.		44285			24,905.00
		68545		24,905.00	ENGINEERING SERVICES MANHOLE IMPROV PN24112	
1/23/2025	IDEXX DISTRIBUTION, INC		44286			4,288.33
		68451		3,551.46	RWF TESTING SUPPLIES	
		68453		736.87	RWF TESTING SUPPLIES	
1/23/2025	C.H.W. ENTERPRISES, INC		44287			10,826.51
		68264		10,826.51	ELECTRIC MOTOR DIAGNOSIS/ REPAIRS	
1/23/2025	KOA HILLS CONSULTING LLC.		44288			760.00
		68406		760.00	AOD SERVICES FY24/25	
1/23/2025	MCMASTER CARR SUPPLY CO		44289			1,713.58
		68109		1,589.66	INVTY U104221	
		68110		123.92	INVTY U104221	
1/23/2025	MDRR-PARK (MT. DIABLO RESOURCE RECOVERY PARK)		44290			135.38
		68294		135.38	WASTE 1224	
1/23/2025	MOTHER NATURE'S HANGUPS		44291			500.00
		68482		500.00	PROVIDE SERVICES TO WATER, FERTILIZE, AND MAINTAIN	
1/23/2025	MOTION INDUSTRIES INC.		44292			80.19
		68528		80.19	REPLACEMENT MOTOR/ BEARINGS	
1/23/2025	NWN CORPORATION		44293			3,032.69
		68546		3,032.69	PHONE EXP 1224	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/23/2025	OFFICE RELIEF		44294			847.47
		68279		210.04	ERGO ITEMS: 3 ARTICULATING ARMS, 1 CHAIR MAT	
		68301		637.43	ERGO ITEMS: 3 ARTICULATING ARMS, 1 CHAIR MAT	
1/23/2025	ONSITE ERGONOMICS, INC.		44295			1,449.20
		68570		1,449.20	ERGONOMIC EVALUATIONS	
1/23/2025	PITTSBURG WINSUPPLY		44296			6,912.76
		68460		5,211.63	SS MUD VALVE NRS	
		68529		1,701.13	SPRINKLER HEAD REPLACEMENTS	
1/23/2025	PLATT ELECTRIC SUPPLY INC		44297			303.69
		68571		303.69	PARTS FOR PPS WW ACTUATOR REPAIRS	
1/23/2025	READY PRINT		44298			316.08
		68465		316.08	PRINTING SERVICES	
1/23/2025	REPUBLIC SERVICES #210		44299			825.30
		68307		825.30	WASTE 0125	
1/23/2025	SMELLY MEL'S PLUMBING INC		44300			80,750.00
		68484		80,750.00	IT OFFICE REMODEL/SITE SECURITY IMPROV PN 21113	
1/23/2025	STATE OF CALIFORNIA		44301			350.00
		5988259		125.00	EARNINGS GARNISHMENT	
		6334035		225.00	EARNINGS GARNISHMENT	
1/23/2025	SYSTEM 1 STAFFING		44302			8,178.00
		68491		8,178.00	O/S TEMP	
1/23/2025	THATCHER COMPANY OF CALIFORNIA, INC		44303			8,091.47
		68423		8,091.47	SODIUM BISULFITE	
1/23/2025	UNIFIRST CORPORATION		44304			1,047.01
		68303		319.54	UNIFORM / LAUNDRY SERVICE	
		68304		45.14	UNIFORM / LAUNDRY SERVICE	
		68305		682.33	UNIFORM / LAUNDRY SERVICE	
1/23/2025	YORKE ENGINEERING, LLC		44305			3,407.25
		68549		962.50	AIR QUALITY SUPPORT AND COMPLIANCE ASSISTANCE	
		68550		1,558.00	AIR QUALITY SUPPORT AND COMPLIANCE ASSISTANCE	
		68551		886.75	AIR QUALITY SUPPORT AND COMPLIANCE ASSISTANCE	
1/30/2025	AFLAC		44306			1,163.58
		68626		1,163.58	INSURANCE 0125	
1/30/2025	AT&T		44307			3,219.99
		68579		3,219.99	PHONE EXP	
1/30/2025	CALTEST ANALYTICAL LABORATORY		44308			7,571.70
		68391		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68427		916.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68428		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68429		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68430		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68431		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68432		1,473.00	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68433		164.10	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68434		66.60	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68461		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
		68462		133.20	NEW CONTRACT FOR FY24-25 TO SUPPORT NPDES COMPLIAN	
1/30/2025	CHEMTRADE CHEMICALS US LLC		44309			4,003.33
		68449		4,003.33	ALUMINUM SULFATE	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/30/2025	DEPT OF GENERAL SERVICES		44310			65.36
		68532		65.36	UTILITIES 12/24	
1/30/2025	EAST BAY TIRE CO.		44311			92.78
		68526		92.78	TIRES FOR DISTRICT VEHICLES	
1/30/2025	EMERSON LLLP		44312			4,318.83
		68638		4,318.83	DIGESTER #1 LEVEL TRANSMITTER	
1/30/2025	EVOQUA WATER TECHNOLOGIES, LLC		44313			958.00
		68522		958.00	DI SYSTEM AND MAINTENANCE FOR LAB TESTING SUPPORT	
1/30/2025	FASTENAL COMPANY		44314			860.32
		68523		860.32	FASTENAL BLANKET PO FY - 25	
1/30/2025	FISHER SCIENTIFIC COMPANY, LLC		44315			1,381.79
		68398		364.93	LAB SUPPLIES	
		68399		221.70	LAB SUPPLIES	
		68400		693.96	LAB SUPPLIES	
		68502		101.20	LAB SUPPLIES	
1/30/2025	FRANK A. OLSEN CO.		44316			2,292.33
		68172		2,292.33	INVTY U104218	
1/30/2025	GOVINVEST INC		44317			875.00
		68576		875.00	ACTUARIAL SERVICES FYE 6/30/2024	
1/30/2025	GRAINGER		44318			770.49
		68165		255.63	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68402		6.27	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68403		121.76	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
		68404		386.83	MAINTENANCE DIVISION REPAIRS AND MAINTENANCE PO	
1/30/2025	HARVEST TECHNICAL SERVICES INC		44319			5,222.55
		68519		1,975.80	O/S TEMP	
		68520		1,692.75	O/S TEMP	
		68521		1,554.00	O/S TEMP	
1/30/2025	HDR ENGINEERING, INC.		44320			4,393.90
		68442		4,393.90	GEOGRAPHIC INFORMATION SYSTEM SERVICES	
1/30/2025	HUNT & SONS INC		44321			5,729.24
		68474		5,729.24	DISTRICT FUEL SERVICES	
1/30/2025	KEMIRA WATER SOLUTIONS, INC.		44322			32,519.41
		68486		16,029.54	FERRIC CHLORIDE	
		68490		16,489.87	FERRIC CHLORIDE	
1/30/2025	LANSWEEPER INC		44323			2,628.00
		68407		2,628.00	SOFTWARE RENEWAL - LANSWEEPER	
1/30/2025	LEGAL SHIELD		44324			293.30
		68643		293.30	LEGAL MEMBERSHIP 0125	
1/30/2025	TRAILVIEW PARTNERS LLC		44325			12,530.50
		68440		12,530.50	EMPYEE TRAIN & PROFL DEV	
1/30/2025	MAZE & ASSOCIATES		44326			1,500.00
		68581		1,500.00	AUDIT SERVICES FYE 6/30/2024	
1/30/2025	MB CONTRACT FURNITURE, INC		44327			54,084.75
		68408		54,084.75	FURNITURE-IT OFFICE REMODEL/SITE SECURITY PN 21113	
1/30/2025	MCMMASTER CARR SUPPLY CO		44328			422.60
		68458		422.60	INVTY U104221	
1/30/2025	MSA SAFETY INCORPORATED		44329			2,432.83
		68639		2,432.83	BHPS REPLACEMENT WET-WELL GAS DETECTOR	
1/30/2025	MSC INDUSTRIAL SUPPLY CO. INC.		44330			979.02
		68459		979.02	INVTY U104206	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
1/30/2025	ODP BUSINESS SOLUTIONS LLC		44331			1,672.77
		68443		12.08	DISTRICT-WIDE OFFICE SUPPLIES	
		68444		493.92	DISTRICT-WIDE OFFICE SUPPLIES	
		68507		60.55	DISTRICT-WIDE OFFICE SUPPLIES	
		68508		470.82	DISTRICT-WIDE OFFICE SUPPLIES	
		68511		635.40	DISTRICT-WIDE OFFICE SUPPLIES	
1/30/2025	PACIFIC GAS & ELECTRIC COMPANY		44332			40,243.65
		68597		40,243.65	AC# 5138050344-4 0125	
1/30/2025	PAN PACIFIC SUPPLY CO.		44333			3,042.27
		68485		3,042.27	INVTY U104229	
1/30/2025	PITTSBURG WINSUPPLY		44334			1,615.02
		68226		885.46	INVTY U104182	
		68253		72.63	INVTY U104182	
		68266		656.93	INVTY U104182	
1/30/2025	CITY OF PITTSBURG		44335			1,175.49
		68625		1,175.49	UTILITIES	
1/30/2025	READY PRINT		44336			705.69
		68583		705.69	PRINTING SERVICES	
1/30/2025	SYSTEM 1 STAFFING		44337			5,220.00
		68580		5,220.00	O/S TEMP	
1/30/2025	TOSHIBA INTERNATIONAL CORP		44338			418.73
		68445		418.73	TOSHIBA COPIER AND PRINTER SUPPLIES	
1/30/2025	UNIFIRST CORPORATION		44339			458.87
		68446		193.93	UNIFORM / LAUNDRY SERVICE	
		68447		219.80	UNIFORM / LAUNDRY SERVICE	
		68448		45.14	UNIFORM / LAUNDRY SERVICE	
1/30/2025	VISION SERVICE PLAN		44340			1,678.58
		68637		1,678.58	VISION 02/25	
1/30/2025	WORKERS.COM		44341			1,846.80
		68582		1,846.80	O/S TEMP	
	GRAND TOTAL					<u>2,489,938.63</u>

## RECEIVE SECOND QUARTER FY24/25 DISTRICT INVESTMENT REPORT

### Recommendations

Receive Second Quarter Fiscal Year 2024/2025 (FY24/25) District Investment Report.

### Background Information

The purpose of this Investment Report (Quarterly Schedule of Cash and Investments) is to update the Board regarding the District’s investment portfolio as of December 31, 2024, in accordance with the District’s Investment Policy, which was adopted on February 12, 2020. The Investment Report (attached) includes portfolio composition, performance summary, and other critical investment and cash flow information.

The Investment Policy includes the following primary investment portfolio objectives (in priority order): 1) safety of principal invested, 2) sufficient liquidity to meet ongoing cash flow requirements, and 3) a return (or yield) on investments that exceeds the state of California’s Local Agency Investment Fund (LAIF) yield and is comparable to the six-month U.S. Treasury yield.

### Analysis

The District’s total Cash and Investments as of December 31, 2024, was \$129.5 million, with \$29.4 million (23%) in cash, \$28.3 million (22%) in LAIF, and \$71.8 million (55%) in the California Asset Management Program (CAMP). CAMP is a California Joint Powers Authority (JPA) established in 1989 to provide professional investment services to public agencies. The total Cash and Investments balance has increased by \$16.2 million from the quarter ending September 30, 2024, and increased by \$11.9 million from the same period last year, which was \$117.6 million. The Cash and Investments balance fluctuates from quarter to quarter, primarily due to the timing of receipt of service charges, disbursement of debt service payments, and progress payments for large construction projects.

The Investment Policy includes the ability to use CAMP to further diversify invested funds, as it is a permitted short-term cash reserve portfolio for all local agencies under Government Code Section 53601(p) and supports planned short-term cash flow needs for capital projects.

Cash on deposit with Wells Fargo Bank is used for operating purposes. Because the interest earned is used to offset the Wells Fargo service fees, the Wells Fargo balance is excluded from the investment yield calculation. For the quarter ending December 31, 2024, LAIF had an effective yield of 4.62%, while CAMP had a yield of 4.88%. The blended yield for the quarter was 4.8%, a decrease from the integrated combined yield of 5.14% for the quarter ending September 30, 2024. This blended yield was on par with the target rate-of-return for the overall portfolio, which was designed to exceed LAIF and be comparable to the six-month Treasury Bill rate, which was 4.24% as of December 31, 2024. Staff routinely assesses cash flow requirements each quarter and continues to work with the District’s investment advisor to invest surplus cash into CAMP and other securities.

### Financial Impact

In FY23/24, annual investment earnings contributed \$5.4 million (or 9.7%) to the District’s total revenue of approximately \$55.6 million. The quarter-to-date investment earnings for FY24/25 are

<b>Prepared By:</b>	Anika Lyons, Finance Manager	<b>Attachments</b>	
<b>Reviewed By:</b>	Nitish Sharma, Business Services Director	<input type="checkbox"/> None	<input type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-ACTS	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> As Listed

\$2.7 million. Investments and deposits in LAIF and CAMP are intended to maximize investment returns, while ensuring safe and prudent fund management. The rate-of-return is maintained at a stable level that is representative of the current market yield direction, which fluctuates based on several factors, including those taken by the Federal Reserve. Staff will continue to monitor yields and implement strategies within policy requirements to maximize yields in support of fiscal stewardship.

**Attachment**

Quarterly Schedule of Cash and Investments as of December 31, 2024

**Delta Diablo**  
**Quarterly Schedule of Cash and Investments Ending December 31, 2024**

DESCRIPTION	SECURITY TYPE	COUPON RATE	MATURITY DATE	INVESTED AMOUNT	% OF TOTAL INVESTMENTS	PAR VALUE	MARKET VALUE	QUARTERLY YIELD	QTD INVESTMENT INCOME	YTD INVESTMENT INCOME
<b><u>FUNDS SUBJECT TO INVESTMENT POLICY</u></b>										
<b><i>Cash Accounts</i></b>										
Cash - Wells Fargo		N/A	N/A	\$ 5,569,586.59	4.30%	\$ 5,569,586.59	\$ 5,569,586.59	See Note 1	\$ -	\$ -
Cash - Cash Held at the County		N/A	N/A	23,836,992.62	18.40%	23,836,992.62	23,836,992.62		-	-
Cash - Petty Cash		N/A	N/A	600.00	0.00%	600.00	600.00		-	-
Cash and Cash Equivalents-MUFG-US Bank		N/A	N/A	1,713.15	0.00%	1,713.15	1,713.15	4.273%	19.19	40.05
				<b>Total Cash</b>	<b>22.70%</b>	<b>\$ 29,408,892.36</b>	<b>\$ 29,408,892.36</b>		<b>\$ 19.19</b>	<b>\$ 40.05</b>
<b><i>Investments</i></b>										
Local Agency Investment Fund (LAIF)										
County Treasurer-Capital Exp Project Funds	Public Agency Pool	N/A	N/A	\$ 84,724.96	0.07%	\$ 84,724.96	\$ 84,692.93	4.620%	\$ 985.37	\$ 1,978.34
District/Integrated Finance	Public Agency Pool	N/A	N/A	28,201,131.16	21.77%	28,201,131.16	28,190,470.71	4.620%	378,341.86	879,045.86
California Asset Management Program (CAMP)	Short-term Cash Portfolio	N/A	N/A	71,852,882.96	55.46%	71,852,882.96	71,852,882.96	4.877%	873,643.54	1,824,922.12
				<b>Total Investments:</b>	<b>77.30%</b>	<b>\$ 100,138,739.08</b>	<b>\$ 100,128,046.60</b>		<b>\$ 1,252,970.77</b>	<b>\$ 2,705,946.32</b>
				<b>Grand Total</b>	<b>100.00%</b>	<b>\$ 129,547,631.44</b>	<b>\$ 129,536,938.96</b>		<b>\$ 1,252,989.96</b>	<b>\$ 2,705,986.37</b>

**NOTES:**

This is the information required by Government Code Section 53646(6).

All report information is unaudited but due diligence was utilized in its preparation with the most current information available.

(1) Interest earned (earnings credit) on account balance is used to offset banking fees and charges for Wells Fargo account.

**COMPLIANCE STATEMENT:**

I, Anika Lyons, certify that this report reflects all District investments and is in conformity with the Delta Diablo Investment Policy, which is available at the District's Administration Building. The District's Investment Program provides sufficient cash flow liquidity to meet the next six (6) months of expenditure requirements.

**Anika Lyons**  
Finance Manager

**ADOPT RESOLUTION COMMENDING AND CONGRATULATING JACQUELINE MCDUFFIE, HUMAN RESOURCES ANALYST II, ON HER RETIREMENT FROM THE DISTRICT**

**Recommendation**

Adopt a resolution commending and congratulating Ms. Jacqueline McDuffie, Human Resources Analyst II, on her retirement from the District, effective January 22, 2025.

**Background Information**

Ms. McDuffie joined the District as a Human Resources Analyst II on January 22, 2013.

**Analysis**

During her 12-year career at the District, Ms. McDuffie made valuable contributions, including overseeing recruitment and selection, position classification, benefits, workers' compensation, and employee training. She played an integral role in implementing the Employee Self-Service (ESS) portal, coordinating an Open House to train employees on the ESS portal, and supporting workforce development initiatives. The District acknowledges her valuable contributions to the District and wishes her well in her retirement.

<b>Prepared By:</b>	Nitish Sharma, Business Services Director	<b>Attachments</b>	
<b>Reviewed By:</b>	Vince De Lange, General Manager	<input type="checkbox"/> None	<input type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-ACTS	<input type="checkbox"/> Ordinance	<input type="checkbox"/> As Listed



**BEFORE THE BOARD OF DIRECTORS  
OF DELTA DIABLO**

*(a California Special District)*

**RESOLUTION NO. 02/2025**

**MATTER: Commending and Congratulating Jacqueline McDuffie, Human Resources Analyst II, on Her Retirement from the District**

---

**The BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:**

**WHEREAS**, Ms. McDuffie joined the District as a Human Resources Analyst II on January 22, 2013, and served the District for 12 years until her retirement on January 22, 2025; and

**WHEREAS**, she served a critical role in in planning, organizing, and coordinating the work of the District's Human Resources Division through administration and analytical support of recruitment and selection, position classification, compensation, benefits administration, leave management and workers' compensation coordination, and employee training and development; and

**WHEREAS**, she collaborated with Finance and Information Technology on the MUNIS upgrade and rollout of the Employee Self-Service (ESS) portal in 2018; and coordinated the Open House to train employees on the ESS portal; and

**WHEREAS**, she supported implementation of workforce development initiatives to support the District's Strategic Plan; and

**WHEREAS**, she attained the Certified Professional Credential from the International Public Management Association for Human Resources (IPMA-HR) in 2015, and the Senior Certified Professional Credential for IPMA-HR in 2023; and

**WHEREAS**, the District acknowledges her significant, sustained contributions to the District and wastewater industry.

**NOW, THEREFORE**, the Board of Directors of Delta Diablo **DOES HEREBY RESOLVE AND ORDER:**

**Ms. McDuffie is hereby commended and thanked for 12 years of outstanding service and dedication to the District. The Board of Directors and staff wish her well in her future endeavors.**

**PASSED AND ADOPTED** on February 12, 2025, by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

**I DO HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on February 12, 2025.

ATTEST:

\_\_\_\_\_  
Monica Wilson  
Board Secretary

**ACCEPT PROJECT AS COMPLETE AND AUTHORIZE GENERAL MANAGER TO FILE NOTICE OF COMPLETION, MBS ENGINEERING, INC., DIGESTER NO. 2 REHABILITATION, PROJECT NO. 21118**

**Recommendation**

Accept the Digester No. 2 Rehabilitation Project (Project) as complete and authorize the General Manager to file a Notice of Completion (NOC) with the Contra Costa County Recorder’s Office.

**Background Information**

In July 2023, the Board awarded a construction services contract to MBS Engineering, Inc. (MBS) to replace and repair prioritized components of Digester No. 2 at the District’s Wastewater Treatment Plant. Project construction commenced in September 2023 with all field work completed in November 2024.

**Analysis**

Project work has been inspected and found to meet contract requirements. Staff recommends the Board accept the Project as complete and authorize the General Manager to file the NOC with the Contra Costa County Recorder’s Office. Per California Civil Code Section 9356, filing the NOC will provide notification to subcontractors, vendors, and suppliers of the completion of work and will require that all parties submit any claims within thirty (30) days of the notice. Presently, there are no pending claims, and staff is not aware of any unresolved issues that could lead to potential claims related to the Project. However, in the event claims are filed within this period, the current 5% retention is sufficient to protect the District against any contractual defaults or liens.

**Financial Impact**

MBS’s final contract amount is \$573,412, which includes the base contract amount and a 7% increase for approved change orders. Sufficient funding is available in the adopted FY24/25 Budget to fund the total project cost, including advertisement, construction, and staff labor of approximately \$800,000.

**Attachment**

Digester No. 2 Rehabilitation Project – Notice of Completion

<b>Prepared By:</b>	Sean Williams, Associate Engineer	<b>Attachments</b>	
<b>Reviewed By:</b>	Murat Bozkurt, Engineering Services Director/District Engineer	<input type="checkbox"/> None	<input type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-ACTS	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> As Listed

RECORDING REQUESTED BY

When Recorded, please return to:

Delta Diablo  
ATTN: Cecelia Nichols-Fritzler  
2500 Pittsburg-Antioch Highway  
Antioch, CA 94509-1373

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is an owner of an interest or estate in the hereinafter-described real property, the nature of which interest or estate is fee simple.
2. The full name and address of the undersigned owner and of any and all co-owners is: Delta Diablo, 2500 Pittsburg-Antioch Highway, Antioch, CA 94509.
3. On the 12<sup>th</sup> day of February 2025, there was completed upon the hereinafter-described real property a work of improvement as a whole known as Digester No. 2 Rehabilitation, Project No. 21118, which included the replacement and repair of prioritized components of Digester No. 2 at the District's Wastewater Treatment Plant.
4. The name of the original contractor for the work of improvement as a whole was MBS Engineering, Inc.
5. The real property herein referred to is situated in the City of Antioch, County of Contra Costa, State of California, and described as follows: 2500 Pittsburg-Antioch Highway

DELTA DIABLO  
(Owner)

By: \_\_\_\_\_  
Vincent P. De Lange  
General Manager

VERIFICATION

I, Vincent P. De Lange, declare:

I hold the title of General Manager of Delta Diablo and am authorized to make this declaration on its behalf.

I have read the foregoing Notice of Completion and know the contents thereof. The Notice of Completion is true of my own knowledge, except as to those matters that are therein stated on information and belief, and as to those matters, I believe them to be true.

This declaration was signed on \_\_\_\_\_, in Antioch, California. I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Vincent P. De Lange  
General Manager

**AUTHORIZE AMENDMENT NO. 4 TO PURCHASE ORDER IN THE AMOUNT OF \$17,010, FOR A NEW TOTAL AMOUNT NOT TO EXCEED \$107,010, BATTALION ONE FIRE PROTECTION, INC., FIRE SUPPRESSION SYSTEM MAINTENANCE SERVICES**

**Recommendation**

Authorize Amendment No. 4 to the purchase order with Battalion One Fire Protection, Inc. (Battalion One) in the amount of \$17,010, for a new total amount not to exceed \$107,010, for fire suppression system maintenance services.

**Background Information**

The District’s fire suppression systems include fire sprinklers, fire water risers, detection devices, control panels, and alarms. Periodic testing, inspection, and maintenance of fire suppression systems ensures proper functionality at all times. Battalion One has provided inspection and maintenance services for the District’s fire suppression systems since July 1, 2021.

**Analysis**

Battalion One is under contract to provide necessary fire suppression system inspection, maintenance, repair, and replacement services through June 30, 2025. The District has initiated a solicitation process to identify a service provider for continuation of this necessary service. Staff recommends executing this amendment to ensure continued service and proper functionality of the fire suppression systems through the contract term.

**Financial Impact**

Sufficient funding for this work is available in the adopted FY24/25 Budget.

<b>Prepared By:</b>	Todd Ravazza, Safety Manager	<b>Attachments</b>	
<b>Reviewed By:</b>	Dean Eckerson, Resource Recovery Services Director	<input checked="" type="checkbox"/> None	<input type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-ACTS	<input type="checkbox"/> Ordinance	<input type="checkbox"/> As Listed

**ADOPT RESOLUTION AUTHORIZING GENERAL MANAGER TO SUBMIT A CONTRIBUTION IN THE AMOUNT OF \$2,500 TO CALIFORNIA ASSOCIATION OF SANITATION AGENCIES EDUCATION FOUNDATION FOR FY24/25**

**Recommendation**

Adopt a resolution authorizing the General Manager to submit a contribution in the amount of \$2,500 to the California Association of Sanitation Agencies (CASA) Education Foundation for Fiscal Year 2024/2025 (FY24/25).

**Background Information**

CASA represents the interests of local clean water agencies in California that treat wastewater and produce renewable resources such as recycled water, clean energy, and soil enhancements (biosolids). Recognizing the need to recruit new professionals into the industry, CASA members encouraged the association to establish the CASA Education Foundation, a non-profit 501(c)(3) organization committed to raising money and offering competitive scholarships to support undergraduate students seeking degrees connected to working at a local public wastewater facility.

Founded in 2013, the CASA Education Foundation was established to provide scholarships that contribute to a student’s academic development and career potential in the wastewater field. Its goals are to expose students to careers in the clean water community and increase the visibility of California’s publicly-owned wastewater agencies with the public, civic leaders, and academic community. Each year the CASA Education Foundation awards competitive scholarships to students pursuing higher education in engineering, environmental science, public administration, or other related fields, with over 30 scholarships awarded to date. Scholarship funds are obtained through fundraising events, individual contributions, and organizational contributions. The CASA Education Foundation is seeking contributions from CASA member agencies to support and possibly expand the scholarship program.

**Analysis**

Eligible applicants are California residents attending an accredited college or university located in California. Each spring, applications are solicited from students pursuing degrees in engineering, environmental science, natural/water resources, public administration, or other degrees that would prepare a student for a career in the wastewater sector. CASA member agencies are encouraged to publicize scholarship opportunities and provide application materials to community members.

Applicants must submit an application, statement of purpose, a coursework plan for the funded period, academic transcripts, and two letters of recommendation to be considered. The applications are screened by members of the CASA Education Foundation Board of Directors, which makes a final determination of awardees based on established criteria, including commitment to the clean water industry, extracurricular activities, and academic achievement.

**Financial Impact**

Sufficient funding is available in the adopted FY24/25 Budget.

<b>Prepared By:</b>	Nitish Sharma, Business Services Director	<b>Attachments</b>	
<b>Reviewed By:</b>	Nitish Sharma, Business Services Director	<input type="checkbox"/> None	<input type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-ACTS	<input type="checkbox"/> Ordinance	<input type="checkbox"/> As Listed

**BEFORE THE BOARD OF DIRECTORS  
OF DELTA DIABLO**

*(a California Special District)*

**RESOLUTION NO. 03/2025**

**MATTER: Authorizing General Manager to Submit a Contribution in the Amount of \$2,500 to CASA Education Foundation for FY24/25**

---

**The BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:**

**WHEREAS**, the California Association of Sanitation Agencies (CASA) Education Foundation administers a scholarship fund to enhance the future of California's clean water industry by attracting new professionals to the industry;

**WHEREAS**, the purpose of the scholarship awards is to provide financial assistance to students in California pursuing undergraduate degrees in engineering, environmental science, public administration, wastewater operations, or other related fields, and showing an interest in serving the clean water industry;

**WHEREAS**, the scholarships are awarded on a competitive basis to an undergraduate student enrolled in an accredited California college or university, as determined by the applicant's commitment to the clean water sector, extracurricular activities, and academic achievement;

**WHEREAS**, the goal of the CASA Education Foundation is to annually issue three or more scholarships in the amount of \$5,000 each;

**WHEREAS**, the Education Foundation is seeking financial contributions from CASA member agencies to support the scholarship fund and provide funding for future scholarships; and

**WHEREAS**, the District is an active CASA member and has established numerous workforce development strategies and objectives in its Strategic Plan.

**NOW, THEREFORE**, the Board of Directors of Delta Diablo **DOES HEREBY RESOLVE AND ORDER:**

The General Manager is authorized to submit a contribution of \$2,500 to the CASA Education Foundation for the purpose of funding scholarships to California students pursuing careers in the Clean Water sector. The General Manager is authorized to allocate \$2,500 in the FY24/25 Budget for submitting a contribution to the CASA Education Foundation Scholarship Fund.

**PASSED AND ADOPTED** on February 12, 2025, by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

**I DO HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on February 12, 2025.

ATTEST:

\_\_\_\_\_  
Monica Wilson  
Board Secretary

**AUTHORIZE GENERAL MANAGER TO EXECUTE CONSULTING SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$603,385, BLACK & VEATCH, ENGINEERING SERVICES, SHORE ACRES FORCEMAIN REPAIR, PROJECT NO. 25124; AND AUTHORIZE GENERAL MANAGER TO TRANSFER MONIES TO SHORE ACRES FORCEMAIN REPAIR PROJECT FROM SECONDARY PROCESS IMPROVEMENTS PROJECT IN THE AMOUNT OF \$900,000, FOR A NEW TOTAL PROJECT BUDGET OF \$1,500,000**

**Recommendations**

1. Authorize the General Manager to execute a consulting services contract with Black & Veatch (BV) to provide engineering services for the Shore Acres Forcemain Repair Project (Project) in an amount not to exceed \$603,385.
2. Authorize the General Manager to transfer monies to the Project from the Secondary Process Improvements (SPI) Phase 1 Project in the amount of \$900,000, for a new total project budget of \$1,500,000.

**Background Information**

On December 2, 2024, the District identified a subsurface break in the 16-inch discharge forcemain from its 0.9-mile Shore Acres Pump Station in Bay Point, which caused a sanitary sewer overflow in a marshland area on private property owned by Military Ocean Terminal Concord and adjacent to a natural drainage channel running north from the spill location to Suisun Bay. Following identification of the forcemain break, the General Manager declared an emergency, which the Board ratified on December 11, 2024, based on the immediate threat to life, health, and property to facilitate immediate emergency repair work, including purchasing materials and procuring a construction contractor without satisfying public competitive bidding requirements. Staff met with a construction contractor at the repair site early on December 3, 2024, to conduct initial excavation and repair activities with an immediate focus on 1) determining whether the failure point was sufficiently confined to facilitate an interim patch repair, and 2) installing a temporary bypass system to provide reliable wastewater flow conveyance from the Shore Acres Pump Station to facilitate permanent repair activities. On December 4, 2024, the District completed repair of a 20-foot section of the forcemain and returned the line to service. In parallel, the District constructed a temporary bypass system and placed it into service on December 16, 2024. Staff has complied with all regulatory reporting requirements to date and secured a specialized consultant to conduct a technical review of the probable forcemain failure mode(s), including identification of root causes and contributing factors.

**Analysis**

With the temporary bypass piping system in place, the District is proceeding with the permanent forcemain repair project and solicited a proposal from BV to provide engineering design services. BV has extensive experience with designing and assessing pipeline projects and was one of the two final consultants for the Antioch Pump Station and Conveyance System Improvements Project. Staff recommends that the Board authorize increasing the Project budget and executing a consulting services contract with BV to immediately initiate design activities for the Project. A summary of the project scope and cost estimate for this contract is attached.

<b>Prepared By:</b>	Thanh Vo, Senior Engineer	<b>Attachments</b>	
<b>Reviewed By:</b>	Murat Bozkurt, Engineering Services Director/District Engineer	<input type="checkbox"/> None	<input checked="" type="checkbox"/> Scope/Budget
<b>Approved By:</b>	Vince De Lange, General Manager	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract
<b>File No.</b>	BRD.01-ACTS	<input type="checkbox"/> Ordinance	<input type="checkbox"/> As Listed

Staff will provide a project update to the Board at the February 12, 2025 Board Meeting, which will include a focus on completed and planned capital investments in the District's wastewater conveyance system to ensure operational effectiveness and reliability.

**Financial Impact**

Sufficient funding is available in the approved FY24/25 Budget to support transfer of \$900,000 in funding from the SPI Phase 1 Project to the Project.





**SHORE ACRES FORCEMAIN REPAIR PROJECT  
DELTA DIABLO PROJECT NO. 25124**

**BLACK & VEATCH**

**SCOPE OF WORK AND COST ESTIMATE SUMMARY**

<b><u>DESCRIPTION</u></b>	<b><u>PROPOSED COST</u></b>
<b>Task 1 – Project Management</b>	\$ 46,732
<b>Task 2 – Review of Existing Data</b>	\$ 19,911
<b>Task 3 – 50% Design</b>	\$ 154,637
<b>Task 4 – 90% Design</b>	\$ 121,980
<b>Task 5 – 100% Design</b>	\$ 26,042
<b>Task 6 – Permitting/Environmental</b>	\$ 215,774
<b>Task 7 – Bid Support Services</b>	\$ 18,309
<b>TOTAL COST</b>	<b>\$ 603,385</b>